

Annex 1

Credit recognition of learning outcomes, obtained by the students of Penza State University within international programmes of academic mobility

1. Credit recognition of learning outcomes within international programmes of academic mobility is based on the European system of transfer and accumulation of educational credits (ESTC).
2. Comparison of curricula, modules, courses of PSU and partner universities is carried out on the basis of the methodology of learning outcomes.
3. The document, which reflects the comparison of curricula, modules, courses of PSU and partner universities, is Learning Agreement.
4. Learning Agreement contains a list of disciplines, modules, courses of the partner university that form the required results of the student's learning as part of the academic mobility programme and are recognized within the equivalent disciplines, modules, courses of the PSU.
5. Learning Agreement is concluded before the student leaves for a foreign partner university and is signed by a student, an academic coordinator of the PSU, an academic coordinator of the partner university.
6. The list of disciplines specified in the Learning Agreement is coordinated with the head of the graduating department, which implements the educational programme, teaching a student of the PSU participating in the programme of academic mobility.
7. If it is necessary to make changes to the Learning Agreement, students participating in the programme of academic mobility should coordinate these changes with those responsible for organizing the programme of academic mobility at the partner university and at the PSU.
8. Upon returning from the partner university, a participant in the programme of academic mobility provides the following documents to the International Office:
 - copy of Learning Agreement;
 - copy of Transcript of Records;
 - copy of the Order for sending to study under the programme of academic mobility.

9. On the basis of the submitted documents, the Vice Rector for International Affairs issues the Order on the transfer of credits of disciplines, modules, courses mastered in the course of studies at a partner university within the programme of academic mobility (Annex 2).

10. A participant of the programme of academic mobility provides the order to the dean and the head of the graduating department, which ensure all necessary entries in the student's record book and examination record lists without conducting a re-certification procedure.